

FINANCE COMMITTEE LEWISTON, MAINE

**Minutes of
August 4, 2008**

PRESENT: Chairman Roger Provencher, Councilor Robert Reed, Stavros Mendros and Councilor Denis Theriault. Ron Paradis arrived at 5:10 p.m.

Meeting was called to order at 5:01 p.m. by the Chairman Provencher.

On motion of Mr. Reed , seconded by Mr. Theriault it was

VOTED:

(73-2008) To dispense with reading of the minutes of the previous meeting dated July 7, 2008 and to accept and place them on file.

**VOTE: 3-0-1
Mr. Mendros abstained**

The Committee reviewed the recommendation on the Pre-Qualification of contractors for the construction of Phase III of the Landfill Expansion Project. Of the fourteen (14) firms who were solicited and sent Pre-Qualification packages, five (5) firms actually submitted proposals. The proposals were reviewed by a Selection Review Committee made up of two Finance Committee members, the Assistant City Administrator, Public Works Director, Robert Grillo (Landfill Design Consultant) and the Director of Purchasing.

The Committee was unanimous in recommending that four of the five contractors who submitted proposals should be pre-qualified. The only contractor who was not pre-qualified was K & K Excavation of Turner, Maine.

Greg Mitchell, of Eaton Peabody and representing K & K Excavation, asked if he could have an explanation of why K & K Excavation did not meet the standards of being pre-qualified.

In summary, it was stated that K & K Excavation did not have the experience on their team to deal with the layers of clay that needed to be laid correctly and after the membrane is installed by RTD Enterprises it is critical that the work over the membrane be carefully performed. Robert Grillo, Consulting Engineer, indicated that interacting with the Department of Environmental Protection and meeting the Quality Assurance Standards required for the project, are an important component of the work to be performed. He indicated that experience with these liners is important because it is a very complicated system. Other Committee members indicated that the risk involved with this project is too great and it is important that the City deals with a contractor that has the appropriate level of experience.

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On recommendation of the Selection Review Committee and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(74-2008) To approve the pre-qualification of the following contractors to submit proposals for construction of Phase III of the Landfill Expansion Project:

- R. Bates & Sons Clinton, MA
- Alvin Coleman & Son Conway NH
- Pike Industries Lewiston ME
- Sargent Corporation Stillwater ME

VOTE: 4-0-1

Mr. Paradis abstained because he wasn't present for the entire discussion.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

VOTED:

(75-2008) To award Bid 2008-044 on the Hauling of Ash from MMWAC to the Lewiston Landfill to Almighty Waste, Auburn, Maine, low bidder at their bid price of \$68.49/haul with a total estimated contract value of \$78,750.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Mendros, seconded by Mr. Paradis it was

VOTED:

(76-2008) To award Bid 2008-029 on construction of surface parking lot at 34 Oxford Street to Pratt & Sons, Mechanic Falls, Maine, low bidder at their bid price of \$141,650.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(77-2008) To ratify the award of Bid 2008-041 on the Old Greene Road and No Name Pond Road Rehabilitation Project to Harry C. Crooker & Sons, Topsham, Maine, low bidder at their bid price of \$550,535.

VOTE: 5-0

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The next three bid award recommendations were associated with the Sabattus Street Highway Preservation Overlay Project completely funded by the Maine Department of Transportation. The project is being overseen and managed by the City of Lewiston.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(78-2008) To award Bid 2008-046 on the Sabattus Street Highway Preservation Overlay Project to CPM Constructors, Freeport, Maine, low bidder at their total bid price of \$1,173,117.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Provencher it was

VOTED:

(79-2008) To authorize a Task Order for Construction Administration and Inspection Services on the Sabattus Street Highway Preservation Overlay Project with Sebago Technics under the Master Service Agreement at a fee not to exceed \$53,540.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Provencher it was

VOTED:

(80-2008) To authorize a contract with S. W. Cole for Quality Assurance and Materials Testing of the Hot Mix Asphalt for the Sabattus Street Highway Preservation Overlay Project in an amount not to exceed \$21,000.

VOTE: 5-0

The Committee considered award of a contract for design of the replacement bridge on Beech Street with Caswell Engineering under the Master Services Agreement.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Mendros it was

VOTED:

(81-2008) To authorize a Task Order for services to design the replacement of the Beech Street Bridge with Caswell Engineering, Topsham, Maine, at a fee not to exceed \$21,000.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(82-2008) To ratify authorization of Change Order #2 on the College Street Water Main Replacement Project with St. Laurent & Son to provide for core drilling services at the Stetson Brook Bridge crossing in the amount of \$1,400.

VOTE: 5-0

On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Reed it was

VOTED:

(83-2008) To ratify Change Order #4 on the Combined Overflow Storage Facility with Sargent Corporation to repair concrete sidewalk on Lincoln Street; reconstruct Water Street Alley and raise a buried sewer manhole in Simard/Payne Park in the amount of \$4,298.39.

VOTE: 5-0

The Committee considered award of Bid 2008-053 on Equipment and Truck Rental associated with the Old Greene Road and No Name Pond Road Rehabilitation Project. The City will be acting as general contractor in this project and utilizing the services of various contractors and their equipment for various phases of the project. It is also recommended that the bid on eight (8) various pieces of equipment be awarded on an item by item basis to the low bidder based on availability of equipment.

Councilor Theriault asked if an evaluation would be made of the different sizes and capacity of the equipment and Public Works Director Paul Boudreau indicated that that assessment would be made along with the availability of the equipment.

On recommendation of the Purchasing Agent and on motion of Mr. Theriault, seconded by Mr. Reed it was

VOTED:

(84-2008) To award Bid 2008-053 on Equipment and Truck Rental for road reconstruction projects to the low bidder on an item by item basis contingent upon availability at the time of need.

VOTE: 5-0

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On recommendation of the Purchasing Agent and on motion of Mr. Provencher, seconded by Mr. Paradis it was

VOTED:

(85-2008) To authorize the sale of the building and land at 86 Gayton Road under Bid 2008-040, to Conrad Begin, the high bidder, at a total price of \$18,500.

VOTE: 4-1

Mr. Mendros opposed

The Finance Director summarized the results of an Actuarial Valuation Report of the City's Self-Insured Workers' Compensation Program prepared by Liscord Ward & Roy Inc. as of June 30, 2007.

The report indicates that as of June 30th, the recommended reserves, including a safety margin equal to 75% confidence level, amounted to \$2,681,488. Based on the \$2,395,522 available for claims, an unfunded liability of \$285,966 exists. This unfunded liability is a decrease of \$75,144 from last year and substantially less than the \$2.9 million in 2004.

On motion of Mr. Reed, seconded by Mr. Theriault it was

VOTED:

(86-2008) To accept and place on file the Actuarial Valuation of the City's Self-Insured Workers' Compensation Program as of June 30, 2007, prepared by Liscord Ward & Roy Inc.

VOTE: 5-0

VOTED:

To adjourn at 6:08 p.m.

Richard T. Metivier
Clerk
Finance Committee